

## TRANSFER POLICY

Adopted or Amended	By Whom	Date
Adopted	Board of Directors	Monday 15 <sup>th</sup> June 2009
Reviewed	Board of Directors	Tuesday 31 <sup>st</sup> July 2012

1. A Swimmer wishing to transfer membership from one swimming club to another swimming club is required to gain clearance to transfer from their previous swimming club and Swimming Northern Territory Incorporated (SNTI) prior to the transfer.
2. The Registrar of the club to which the Swimmer wishes to transfer must initiate a transfer using “clubsonline” which will then be processed by SNTI immediately upon agreement of the respective clubs and subject to the swimmer having no financial liabilities outstanding.
3. A Swimmer’s previous swimming club shall provide approval to transfer or otherwise to the Swimmer within 14 calendar days of date of application.
4. In the event that the previous Swimming Club fails or refuses to provide a response within 14 calendar days of date of application, a Swimmer may refer the matter to SNTI for determination.
5. If the online Application for Transfer request is **received by SNTI within 30 calendar days of the commencement date of the NT Long Course Championships Meet** the transfer will be processed as outlined above, however the swimmer shall swim at that event as an UNATTACHED swimmer and thereby will not accrue Championship points for any club.
6. This policy does not apply to Non-Swimmers.

### POLICY PROMOTION

This policy will be made available to all members via the Swimming NT website at [www.nt.swimming.org.au](http://www.nt.swimming.org.au) and though the annual handbook, or its equivalent publication. This policy will be communicated to all staff members, board members, committee members and regional committees annually.

### REVIEW

This policy will be reviewed by the Board of Swimming Northern Territory in July every even year (i.e. 2012, 2014, 2016).

## ADDITIONS OR AMENDMENTS

In addition to the scheduled review of this policy recommended changes to the policy may be submitted to the Board of Swimming Northern Territory for consideration, at any time. In the event that the changes are accepted, the policy will be updated, dated and circulated to all relevant stakeholders.

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