



SWIMMING NORTHERN TERRITORY INCORPORATED

ANNUAL GENERAL MEETING 2018

MINUTES: 16/02/2019

Meeting opened: 11.45

Conflicts of Interest: Nil

Mitch Pomfret (Alice Springs), Debbie Halprin (NT Government), Kathleen Rochford (President SNTI), Emily Knott (Alice Springs), Shane McCorkoll (NT Government), Robyn On (Casuarina), Sarah Chalmers (Nhulunbuy), Vola Rosa (Nhulunbuy) Ursula Sulatycki-Holloway (Board Director), Rosie Selvey (Casuarina), Adrian Tonkin (Darwin), Melanie Lei (Board Director), Rose Gerlach (Proxy Katherine and Life Member), Michele Oliphant (Board Director), Jac Stirrat (Casuarina), Daniel Gerlach (Palmerston), Megan Lawton (Nightcliff), George Koulakis (Nightcliff), Justin Martyn (Board Director), Paul Rousham (Unattached), Donna Rousham (Unattached), John Mitchell (EO, SNTI), Lee-Ann Reader (Administration Support SNTI)

Apologies:

Paul Carter (Life Member), Marg Chamberlain (Board Member)

1. Acceptance of apologies and opening of meeting

Meeting opened: 11.45am

Chair Kathleen Rochford declared meeting open. Welcomed delegates and life members.

President Kathleen Rochford declared a Quorum

2. Acceptance of delegates

Delegates and Proxies Present:

Emily Knott – Alice Spring Swimming Club

Vola Rosa – Nhulunbuy Swimming Club

Adrian Tonkin - Darwin Swimming Club

Rose Gerlach – Proxy for Katherine Swimming Club

Jac Stirrat – Casuarina Swimming Club

Daniel Gerlach – Palmerston Swimming Club

Megan Lawton – Nightcliff Swimming Club

Resolution: Accepted

3. Acceptance of the minutes of the last annual general meeting

Moved by Darwin, seconded by Palmerston.

Resolution: Accepted

4. Acceptance of the Presidents report

Kathleen Rochford gave a brief summary of past year.

- Facilities at Parap Pool a lot better and is pleased to here that both Casuarina and Palmerston Pools may be granted funding to upgrade facilities in the near future.
- Thanked Board for all of their hard work
- Working with the board on a Strategic Plan and continuing to update processes, policies, rules and procedures.

Moved by Darwin, seconded by Alice Springs

Resolution: Accepted

5. Acceptance of the Executive Officers Report

John Mitchell EO thanked the Team at SNTI and the Board for all the hard work over the past year.

Quoted from Report: As our organisation continues to improve and return to the level of professionalism, sound governance and financial stability that the organization requires we really need everyone on board positively driving our sport to be the best we can be. Gone are the days where we are constantly critical of certain aspects of our organization, lets enshrine a culture of promoting all things swimming and look to compromise wherever possible in the interests of the most important component of our sport "the swimmers" – Good Luck everyone, I firmly believe we are on the right path.

Moved by Katherine, seconded by Casuarina

6. Acceptance of the Annual Report

Changed to Item 10

Moved by Darwin, seconded by Palmerston

7. Consideration of board reports as required

Considered part of Acceptance of Annual Report

8. Acceptance of the auditor's report

John Mitchell: SNTI acknowledges that it was a qualified report and understands that this is not acceptable. SNTI is working hard to make sure this does not happen again. There has already been vast improvements in expenditure and governance. SNTI is confident that all issues have been addressed.

- All expenditure is documented, all receipts accounted for.
- Financial transactions all completed with 2 authorities and collated in Finance Email to ensure all payments easily accessible

Clubs needed to be aware at many of the issues in this audit was as a result of previous management. Previous EO finished in Oct 2017, John Mitchell did not commence until 8 January 2018. Many of the items identified were due to lack of documentation available from previous Management. Auditors have not mentioned this in Report even though it was asked of them.

This financial year there are a number of reimbursements that need to be considered e.g. \$5000 was never acquitted from 2014. This needs to be paid back to the NT Government.

NT Government Grants: The NT Government has also introduced a new mechanism within Grants Tracker so this occurrence will not happen in the future.

Moved by Nightcliff, seconded by Casuraina

9. Acceptance of the annual financial statements

Discussion commenced around funding and how it is allocated. With the loss of large funding source for Indigenous Program.

Indigenous Program and future funding: SAL has not entered into Indigenous Programs this financial year. Mark Walker previous Development Officer is no longer working for SNTI therefore the additional overhead has ceased. SNTI will appropriately allocate funds based on funding and adjust activities accordingly when they arise.

EO is currently working on \$120-\$150 thousand-dollar grant for Indigenous Development to continue application of development in this area.

Moved by Nightcliff, seconded by Darwin

10. Appointment of an auditor for the following year

EO presented 3 quotes – Lowrys \$7250, BDO, \$4000 and TDH declined to quote.

Discussed reason for looking at other Auditors. Board Members wanted to look at other options as the quality of the 2016/2017 was not good. The forensic Audit also suggested that the report in 2016/2017 should have been qualified. Board agreed that the report was not what they paid for. Kathleen Rochford was against the move as the current auditor Vita is now operated by new people.

After considering quotes and assurance that there were no hidden expenses quote from BDO was accepted.



Moved by Palmerston, seconded by Katherine

11. Consideration of proposed Affiliation and capitation Fees for the following financial year

Board to leave Affiliation and capitation Fees. Wording Changed to ensure no ambiguity:

Palmerston Read out new wording:

Club Affiliation: Club Affiliation should be charged for the forward Financial Year on 1 July, based on the membership data from 31 May of the previous Year. Affiliation shall be charged as a pro-rata amount calculated by dividing the amount of \$10 000 by the total number of Registered competitive swimmers with that club as at the 31 May.

Swim Squad Affiliation: Shall be charged for the forward Financial year on the 1st July based on the membership data from the 31st May of the proceeding year. Affiliation shall be charged as a pro-rata amount of \$1 per member with a minimum of \$100.

Show of Hands 5 Accept, 2 Against

Moved by Palmerston, seconded Katherine

12. Consideration of and Election of directors to those positions currently vacant

In the SGM prior to AGM the constitution was changed to allow for changes in the Board including Independent Chair and Selection Committee. Under the Association Act the Constitution will need to be approved by the Department of Justice and Attorney General before any changes take effect.

The constitution is to be taken into Territory Business Centre (TBC) as soon as possible. All clubs will need to see that the Constitution has been lodged.

Clubs accept that this needs to happen asap.

Question from the Floor: Why have board members not renominated?

Motion from Casuarina – We would like to know why some Board Members have not renominated?

Michele: Board Meetings not run consistently and feels that they are unable to progress

Mel: Can't work with Chair

Justin: Declined to comment.

Kathleen Rochford, Board Member who has renominated was questioned as to how, based on comments above, is it going to be addressed. Kathleen replied that the board needs assistance with Governance and needs someone to Mentor the Board. There was a suggestion that Kathleen's failure to pick up on the mood of the room and an apparent disconnect from the other members is why others will not renominate for Board appointments.

Nightcliff proposed a Motion: A vote of no confidence in the President of SNTI Board



Vote was carried out through a Secret Ballad

5 For, 1 Against and 1 Abstained.

Motion: AGM meeting to be adjourned at Item 12 and to reconvene at the close of Session 2 at the 2018 Open and Age Championships on the 8th March 2018 to be held at Parap Pool.

Moved by Katherine, seconded by Nightcliff

Action Items

1. EO to take copy of amended constitution to TBC for registration as soon as possible.
Copy of lodgment to be sent to Clubs
2. Call for new nominations for SNTI board to be sent out to Clubs

Meeting Close 1.35pm