



CYCLONE SEASON INFORMATION AND PROCEDURES

Swimming Northern Territory Affiliated Clubs

Dear staff and Club Officials,

The official cyclone season commenced on 1 November and will remain in force until 30 April. Now is the time to evaluate, plan and prepare the club facilities and grounds and take appropriate action to reduce risk to person and property with respect to potential cyclones.

Please review the following **Cyclone Procedures** and ensure that this is communicated to all staff and volunteers, and they are aware of their obligations.

If you have any queries in relation to the items to be included in your cyclone plan, please contact NT Emergency Services on 8922 3630 or SNTI Executive Officer on 044 720 1497

In addition, it is Management's the club committee's responsibility to secure all loose items to safeguard Council's property, and this should be attended to now with ongoing consideration until the end of the season.

Please follow the following Procedures:

Daily Procedures

1. Store and secure all outdoor items.
2. Turn off gas bottles
3. Disconnect non-essential electrical items
4. Ensure buildings and facilities are secure.

Building Closure (By Council or Territory Regional Counter Disaster Controller)

During the official cyclone season, the red 'Cyclone Information Re Building Closure' Procedure sign must be displayed on your main entrance door. Copies of this sign are attached and can be obtained from Council. The sign states when the Facility will be declared 'officially closed'. This is when all public buildings are declared closed by the Territory Regional Counter Disaster Controller. This will normally occur during Cyclone Warning when a cyclone is expected to affect

Darwin within 12 to 24 hours. This is also when Council will declare its public buildings closed including Swimming Pools.

Post Cyclone

Council staff will inspect its facilities depending on the severity of the cyclone and the community need for facilities. Council will advise Management when it is safe to re-enter the building as soon as practical after the cyclone. Staff must not re-enter the building until advised that Council has inspected the Facility and it has been declared safe to enter.

Cyclone Procedure Signs.

The following signs are provided for your use.

1. Cyclone Procedures – YMCA and City of Darwin
2. Building Closure Procedure
3. Warning Venue is closed due to current Cyclone Warning

Ravin du Plessis
Executive Officer
25 May 2020