



SNTI AGM – Agenda

Saturday, 26 October 2019

Knotts Crossing (Katherine)

Time – 9.30 am

Opened at: 9:35am

Present:

Gary Lambert	President
Justin Martyn	Vice President
Michelle Oliphant	Director
Mel Lei	Director
Ursula Sulatycki-Holloway	Director
Marg Chamberlain	Director
George Koulakis	Director
Ravin Du Plessis	Executive Officer (EO)

Delegates:

Jacinta Stirrat -Casuarina Swimming Club
Adam Walo - Darwin Swimming Club
Karen Markham – Alice Springs Swimming Club
Renaë Jarrett – Palmerston Swimming Club
Vina Hornsby – Katherine Swimming Club
Derek Gadd - Nightcliff Swimming Club

Others:

Damian White Casuarina Swimming Club
Robin On – Casuarina Swimming Club
Janaki Wanigasekara -Casuarina Swimming Club
Karen Messenger -Nightcliff Swimming Club
Emily Knott – Alice Springs Swimming Club
Kathleen Rochford -Darwin Swimming Club
Sally Murray - Kununurra Crocks Swimming Club
Karen Hart - Nhulunbuy Swimming Club

1. Acceptance of apologies and opening of meeting

Apologies: Michelle Oliphant - Director

Garry Lambert opened the AGM, introducing himself as the new independent president. Garry also noted that due to some administrative problems relating to SNTI not having an Executive Officer in place until very recently, not all of the required timelines were met. In particular, the audit was not completed on time resulting in the audited financial accounts been sent late.

Garry asked the delegates if these technical issues caused any problems or required a delay in the AGM. No issues were raised by delegates.

Garry also introduced all of the Directors and the new Executive Officer. The Directors each provided a short statement.

2. Acceptance of Delegates

The delegates for each club introduced themselves

Adam Walo- Darwin Swimming Club

Jacinta Stirrat- Casuarina Swimming club

Karen Markham – Alice Springs Swimming Club

Rena Jarrett – Palmerston Swimming Club

Vina Hornsby -Katherine Swimming Club

Derek Gadd - Nightcliff Swimming Club

The delegates were accepted and a quorum was declared present.

3. Acceptance of the minutes of the last annual general meeting, dated 16 February 2019 & 8 March 2019

Motion: to accept minutes of the last general meeting, dated 16 February 2019 and 8 March 2019.
Jacinta Stirrat: moved and Emily Knott seconded.

Motion unanimously accepted.

4. Acceptance of the President's Report (refer to Annual Report)

Justin Martyn, as president at 30 June, provided a brief overview of the President's report, as set out in the Annual Report and Garry Lambert provided delegates a supplementary president's report. (attached).

Motion: To accept the President's report and supplementary President's report.
Moved by Garry Lambert and seconded by Justin Martyn.

Motion unanimously accepted.

5. Acceptance of the EO report (Refer to Annual Report)

Motion: To accept the Executive Officer's report and supplementary President's report.
Moved by Ursula Sulatycki-Holloway and seconded by Marg Chamberlain.

Motion unanimously accepted.

6. Acceptance of the 2018-19 audited annual financial statements

Mel Lei provided an overview of the 2018-19 loss (around \$100,000) and went through the *Swimming NT 2018-19 Operating Analysis* which was provided at the meeting (Attached). The loss included a significant depreciation expenditure (non-cash).

The analysis sets out the significant cost items, relating to revenue recognition and prior year adjustments (\$25,000) and one-off items that arose during 2018-19 (\$54,000), such as the additional costs of the forensic / annual audit and associated administrative / book keeping costs, travel due to multiple AGM's, repayment of grants, development of technical officers from Alice Springs and Arafura games.

Mel also pointed out the 'profit' from 2017-18 should be taken into account when looking at the 2018-19 loss, as a number of transactions should have been recognised in 2017-18 rather than 2018-19.

The analysis provided similar information to the information available in the annual report. Mel also discussed the 2019-20 budget setting out that after a comprehensive review of the budget, we are currently tracking to have a loss of \$11,000.

A number of questions were raised relating to development of technical officials and associated costs of travel, operation of sub-committees, cost of supplying uniforms and official development.

Further, delegates would like the financial information to include a reconciliation between the different grant funding and the cost of achieving the requirements of the funding. For example, Arafura games: what revenue did we receive and what did it cost us?

Additionally, a question relating to government funding of the forensic audit was taken on notice.

Motion: To accept 2018-19 audited annual financial statements.
Moved by Mel Lei and seconded by George Koulakis.

Motion unanimously accepted.

7. Appointment of an auditor for the 2019-20 financial year

The performance of the current auditor BDO was discussed, and it was noted that fees for 2019-0 are expected to be a little higher than charged for 2018-19 (\$4,000), due to changes in accounting rules.

Motion: To accept BDO as financial auditors for 2019-20.
Moved by Mel Lei and seconded by Justin Martyn.

Motion unanimously accepted.

8. Consideration of proposed Affiliation and Capitation Fees for the 2019-20 financial year

Garry discussed affiliation and capitation fees, noting that the Board had not put forward a revised value or payment structure and thus last year's rules should stand for 2019-20.

Motion: To accept no change to the current level and structure of affiliation and capitation fees for 2019-20.

Moved by Adam Walo and seconded by Jacinta Stirrat.

Motion unanimously accepted.

9. Consideration of and election of directors to positions declared vacant

As per the 8 March 2019 minutes, the following board members were elected for 1 year terms, (which have now been completed):

- Marg Chamberlain
- Mel Lei
- Ursula Sulatycki-Holloway
- Michelle Oliphant.

Further, Mitch Pomfret resigned during the year, leaving five positions vacant.

Out of the five positions available SNTI received three nominations, within the 7- day deadline for nominations, namely:

- Mel Lei
- Ursula Sulatycki-Holloway
- Michelle Oliphant

As per the constitution (and as generally agreed by the delegates) these three nominations were accepted.

Additionally, the constitution allows, where there are vacancy's remaining after normal election of members, that nominations can be taken from the floor to fill the remaining vacancies.

Four nominations from the floor where made, namely:

- Emily Knott
- Marg Chamberlain
- Kathleen Rochford
- Damian White.

After a 10 minute adjournment, each candidate provided the delegates a short statement on why they should be elected.

Each delegate voted, by writing two names on a piece of paper.

The votes were counted by Ravin Du Plessis and validated by Sally Murray.

Additional elected members where:

- Emily Knott
- Marg Chamberlain

In summary:

Voted onto the Board were:

- Marg Chamberlain (2 -year term)
- Mel Lei (2- year term)
- Ursula Sulatycki-Holloway (2- year term)
- Michelle Oliphant (2- year term)
- Emily Knott (1- year term)

Ongoing board members:

- George Koulakis (1 year remaining)
- Justin Martyn (1 year remaining)
- Garry Lambert (independent)

10. Consideration of and election of sub-committee members to those positions currently vacant and required to be considered at an AGM

Garry discussed the importance of having strong sub-committees and the difficulties of electing sub-committees at this AGM. There was also a discussion on how well some of the committees functioned and how some previous committees had not worked due to personality clashes and the inability of members to work together.

Garry put forward the proposal that the board would seek nominations for sub-committees and appoint the sub-committees based on skills, experience and abilities. Additionally, Garry stated that all clubs are required to put forward nominations to ensure the Board has sufficient choice in the members of the sub-committee, noting that some of the smaller clubs may struggle to put forward candidates for each sub-committee.

Motion: To accept the board seeking nominations from clubs and members for sub-committee positions and the board selecting and establishing the sub-committees.

Moved by Garry Lambert and seconded by Adam Walo

Motion unanimously accepted.

11. Other Business

Sally Murray from Kununurra Crocs discussed recent discussions with Swimming Australia, Swimming Western Australia and SNTI regarding the possible inclusion of the Kununurra Crocs joining SNTI.

While it is not currently possible to join SNTI Sally thanked SNTI's efforts in assisting with the process so far.

Garry thanked all and closed the meeting.

Meeting Closed: 10:57

Garry Lambert
President SNTI
Date:26 October 2019